



GEAUGA COUNTY ENGINEER
12665 Merritt Road
Chardon, Ohio 44024
Phone: 440-279-1800 Fax: 440-285-9864
Email: gcejobs@co.geauga.oh.us

2019

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer dedicated to a policy of nondiscrimination in employment on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sex, sexual orientation, or military status, in any of its activities or operations.

PERSONAL INFORMATION

_____ Date

_____ First Name

_____ Middle Name

_____ Last Name

_____ Street Address

_____ City

_____ State

_____ Zip Code

_____ Suite/P.O. Box, if applicable

_____ Email

_____ Home Phone

_____ Cell Phone

_____ Position for which you are applying

_____ Position referred by whom

_____ Earliest available start date

_____ Desired salary

Are you 18 years of age or older?

Yes

No

Are you willing to relocate if necessary?

Yes

No

How did you hear about the position? Please check below that which applies.

Careers.ohio.gov

Facebook

Trade Journal

Governmentjobs.com

Employee Referral

Career Fair

Indeed

Campus Job Board

Other Job Board (Specify Below)

Twitter

LinkedIn

Other Social Media (Specify Below)

REFERENCES: List below three (3) persons, not related to you, whom you have known at least one year.

Name	Phone	Occupation	Years Acquainted
"			
"			

Person to notify in case of emergency: _____
Name Relationship

Address Home Phone (Cell) Work Phone

DRIVERS LICENSE

Driver's License Number

Expiration Date

Type of License: Operator Commercial Drivers License (CDL)

If you possess a CDL, please list the Class and Endorsements below.

I hereby certify that the above stated drivers' license is current and valid in the State of Ohio.

Applicant's Signature

Date

EQUIPMENT KNOWLEDGE

Please list below all equipment and machines you can operate.

EMPLOYMENT HISTORY

Please list your work experience with your last three employers beginning with your most recent employer.

Dates Employed	Name & Address of Employer	Salary	Position Title and Job Duties	Reason for Leaving

May we contact any of your previous employers? Yes No

Please list below any skills, training, or qualifications gained through past employment.

HIGH SCHOOL EDUCATION

Highschool Name	Location (City, State)	Year Graduated	Subjects Studied & Degree(s) Received

If you did not graduate, please check the highest year completed: 9 10 11 12

Did you obtain your GED? Yes No N/A

COLLEGE EDUCATION

Name of College or University	Location (City, State)	Did you Graduate?	Subjects Studied & Degree(s) Received

If you did not graduate, please check the highest year completed: 1 2 3 4 5+

Name of College or University	Location (City, State)	Did You Graduate?	Subjects Studied & Degree(s) Received

If you did not graduate, please check the highest year completed: 1 2 3 4 5+

Name of College or University	Location (City, State)	Did You Graduate?	Subjects Studied & Degree(s) Received

If you did not graduate, please check the highest year completed: 1 2 3 4 5+

OTHER EDUCATION OR CERTIFICATIONS

GENERAL EMPLOYMENT QUESTIONS

The following questions are to obtain information relevant to employment within the Geauga County Engineer's Office. Responses are required for further consideration for employment within the Geauga County Engineer's Office. If you need additional space, please attach extra sheets to this application.

- 1.) Summary of Qualifications - Briefly describe the experience, education, training, and other factors that qualify you for the position or examination for which you are applying.

- 2.) Please list the specific course work areas at the high school level or beyond relevant to the position or examination for which you are applying. Also indicate the number of courses you have successfully completed in each area. Note: A transcript may not be substituted for this section, although you may be required to submit a transcript.

3.) Please indicate whether you have had any previous government experience (on the federal, local, or state level) either through a current employer or past employer. Please specify with whom you worked with and for how many years.

4.) If applicable, please list any relatives you have that currently work in Geauga County Government.

Applications that do not include a resume will not be reviewed for further consideration.

Please check this box to indicate that you have included your resume along with this application.

AUTHORIZATION

I certify that the information in this application is correct to the best of my knowledge and understand that misrepresentation or falsification of this application is grounds for dismissal. If employed, I agree to conform to the rules and regulations of the Geauga County Engineer. I authorize investigation of any or all statements made in this application, and authorize the references listed to give any and all information about my personal and/or employment qualities as may be necessary in arriving at an employment decision, and release all parties from all liability for any damages that may result from furnishing such information.

Applicant's Signature

Date